

**RE-ADVERTISEMENT**

**INTERIM SADC AVIATION SAFETY ORGANISATION (SASO)**

**JOB VACANCY:**

**TECHNICAL COORDINATOR – AIRWORTHINESS / PERSONNEL LICENSING**

**Background:**

The aim of SASO, established by SADC Member States through a Charter and organised under the Principle of Subsidiarity, is to promote the safe and efficient use and development of civil aviation within the SADC region. It will accomplish this by assisting SADC Member States in meeting their safety oversight obligations and responsibilities as outlined under the Convention on International Civil Aviation signed in Chicago on 7 December 1944 and its safety-related Annexes and Documents.

Pending the Charter establishing SASO coming into force, Member States agreed to put into place interim arrangements which led to the establishment of Interim SASO and SASO Secretariat. This was achieved through the signing of the Memorandum of Understanding between the Government of the Kingdom of Eswatini and SADC Secretariat on behalf of Member States.

To this end SADC Secretariat wishes to recruit a suitably qualified candidate within the SADC Region to fill the following position:

**Position: Technical Coordinator – Airworthiness / Personnel Licensing (AIR/PEL) of the Interim SASO Secretariat**

**Main purpose of the job:**

To coordinate and oversee the implementation of the regional safety oversight programmes and provides technical support, related to airworthiness issues, to member states as referenced in the SASO Charter. The role also has a dual capacity as Regional Inspector and Technical Coordinator

**Key result areas - Duties and Responsibilities:**

In the following key result areas, the Technical Coordinator – AIR/PEL shall:

TECHNICAL WORK PROGRAMME

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| * Coordinate and implement the Technical work programme of the SASO related to airworthiness issues, including the supervision and control of the activities of the Inspectors and other technical staff * Liaise with regional and international aviation-related organisations on technical issues of mutual interest aimed at enhancing the safety of civil aviation * Ensure the quality of the technical products of the SASO and the accuracy, harmonization and accuracy of its technical documentation * Implement the technical recommendations of the Technical Committees as approved/ accepted by the Executive Director and /or the CAC |

MONITORING FUNCTION

* Assist the DED: Technical Operations in the planning, development and implementation of the work plan of the SASO and activities related to the conduct of safety oversight surveillance activities
* Follow up on the implementation of recommendations forwarded to Member States with respect to SASO activities
* Provide guidance and assist as necessary, inspectors in the conduct of their specific duties within Member States
* Assign and allocate duties and tasks to National Flight Safety Inspectors (airworthiness) as Flight Safety Inspectors participating under a (CIS) mission within the SADC region

TECHNICAL MANUALS & HANDBOOKS

* Develop, publish and maintain safety oversight-related documentation (technical guidance material) for the use of Member States;
* Develop, publish and maintain manuals and handbooks required for the management and administration of the technical programme of the organization

TECHNICAL DATA & ANAYLSIS

* Assist in the collection of technical data and analysis of reports produced by the technical staff
* Review all technical reports before submission through the Deputy Executive Director (DED): Technical Operations.

TRAINING

* Assist in training needs analysis
* Provide guidance on the development of airworthiness training material related to technical aspects and participating in the conduct of the SASO technical staff training courses, seminars and workshops
* Conducting safety oversight seminars, workshops and auditor training
* Evaluate training effectiveness for all courses/modules

RESEARCH AND PUBLICATIONS

* Conduct continuous research into relevant aviation industry
* Collect relevant traffic data within the SADC region
* Analyse, interpret and present traffic data for use by Member States
* Contribute material to SASO publications

TRAINING

* Assist in the identification of training needs
* Coordinate and implement training plans and activities for SASO staff in liaison with DED: Technical Operations

ANY OTHER DUTIES

* Perform any other duties as may be assigned by the DED: Technical Operations

**Job requirements - Qualifications & Experience:**

The Technical Coordinator - AIR shall possess the following qualifications and experience:

ACADEMIC QUALIFICATIONS

* University degree in aeronautical engineering or diploma in aeronautical engineering
* Aircraft maintenance engineering license or equivalent recognized professional qualification
* An appropriate aircraft maintenance engineer/technical license category A (Airframe), C (Power Plant) or X (Avionics) with at least two types of ratings in general aviation or large carrier operations

PROFESSIONAL QUALIFICATIONS

* ICAO accreditation as a GSI instructor to deliver GSI Training

EXPERIENCE

* 5 years as a senior level government regulatory practices in airworthiness administration, certification, inspection, overhaul and repair, implementation of acceptable means of compliance
* Practical working experience in an airline or approved maintenance organization following governmental procedures relating to the inspection and approval of such organisations.
* Experience in the preparation and approval and use of Aircraft Maintenance Manuals and other appropriate aircraft engineering documentation

ESSENTIAL SKILLS OR KNOWLEDGE REQUIRED TO MEET DEMANDS OF THE JOB

* Knowledge of the requirements for personnel licensing systems( airworthiness)
* Knowledge of training and maintenance of competency of aircraft maintenance engineers.
* Familiarity with relevant flight operations regulations desirable
* Sound knowledge of ICAO Standards and Recommended Practices and related documentation
* Knowledge of regulatory and administrative procedures for the issuance of documents under State of Registry approval relating to supervision of flight operations
* Command of English language and proven ability in preparing assignment reports and similar documents.
* Knowledge of the French and Portuguese languages would be an added advantage
* Initiative, tact, sound judgement and ability to maintain harmonious relationships
* Effective planning and implementation skills
* Ability to interact with others showing objectivity and fairness
* Competence in oral and written communications
* Computer literacy

LENGTH OF TIME TO FULL JOB EFFECTIVENESS

* 3 months

**Tenure of Appointment:**

* The SADC CAC will appoint, renew or terminate employment service of the Technical Coordinator Airworthiness/Personnel Licensing of the SASO through recommendation by the relevant structures.
* Notification of extension / termination of the service agreement shall be a period of 6 months before the expiry date.
* A person appointed as the Technical Coordinator – Airworthiness/Personnel Licensing shall hold office for a period of four (4) years and shall be eligible, upon application for the appointment, for three more periods (three terms of 12 years in total) subject to satisfactory performance.
* The Service Agreement of a person in the position of the Technical Coordinator – Airworthiness/Personnel Licensing would make provision for transition from iSASO to SASO within the contractual period.
* Females are encouraged to apply for this position.

**Remuneration:**

The Technical Coordinator – Airworthiness/Personnel Licensing shall receive an all-inclusive package (USD92,028 – 120,060 per annum). The remuneration package is negotiable.

**Submission of Applications**

**Applications must be submitted to:**

**The Interim Executive Director**

**SADC Aviation Safety Organisation**

**P.O. Box 7919,**

**Mbabane,**

**The Kingdom of Eswatini**

**ATTENTION:** The Interim Executive Director or apply to [info@saso.sadc.int](mailto:info@saso.sadc.int)

Your application should accompany the following:

1. A short covering letter stating the position that you want to be considered for and describe how your qualifications, experience and competencies are relevant to the position;
2. A detailed and updated curriculum vitae;
3. Certified copies of your degree(s), Diploma(s) and Certificate(s);
4. Candidates who applied and are successful must be ready to start working by 1 October 2021

Should you be shortlisted, you will be required to produce evidence of any educational and professional qualifications supporting your applications on the day of your interview.

**Gender Mainstreaming**

SASO is an equal opportunity employer and particularly encourage applications from female candidates. Candidates should also bear in mind that SASO will consider national representation when implementing this recruitment exercise.

**Closing Date:** **20 August 2021**

**If you are result oriented, you have passion for the transformation and development of Southern Africa, and possess the competencies to meet the new challenges, submit your application now!!!**

Only applicants who meet the requirements of the SADC Secretariat and are being considered for interview will be contacted. Should you not be contacted by SASO within ninety (90) days after the closing date, you should consider your application to have been unsuccessful.

For further details on the position that you want to apply for e.g. job profiles, refer to the **SADC Website:** [**www.sadc.int**](http://www.sadc.int/)**.**